

**Minutes of the Special State Executive Committee Meeting on CORONAVIRUS (COVID-19)**  
**held on 4<sup>th</sup> April, 2020 at Chief Secretary Conference Hall, Dispur**

The list of officers present in the meeting is given at Annexure "A"

The meeting was chaired by Shri Kumar Sanjay Krishna, Chief Secretary to the Govt. of Assam.

After detailed discussion following issues were taken for necessary actions

- DCs and SPs to ensure that passes for free movement issued by railway authority to labourers and vehicles for transportation of essential commodities should be honoured.
- DCs to ensure that warehouses storing essential commodities transported by railways are to be kept functional. They should also prepare a list of warehouses/godowns for loading and unloading of rakes of essential commodities.
- DCs to ensure the lifting of rice by GPSS within 15<sup>th</sup> April, 2020.
- GAD to ensure cleanliness and sanitization of the Secretariat complex.
- ADGP, Law & Order will take necessary steps with Health Department for procurement of mask, sanitizer etc. as per the specifications and rate fixed by Health Department.
- Industries department in coordination with ASRLM will work out a strategy for production of preventive mask with locally available clothes by the SHGs under handloom sector.
- Agriculture department to prepare an action plan on preparation of land, sowing and harvesting by the farmers for the current year maintaining all necessary protocols for containment of COVID-19.
- DCs to identify COVID-19 hotspots and carry out vulnerability mapping across the State.

The meeting ended with vote of thanks from the Chair.

  
(Kumar Sanjay Krishna)

Chief Secretary to the Govt. of Assam

Dated: 4<sup>th</sup> April, 2020

Memo No.: ASDMA.20/2020/45

Copy to:

1. All concerned.

  
(M. S. Manivannan)

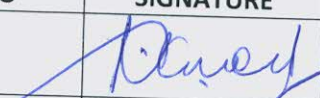
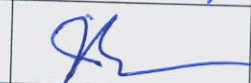
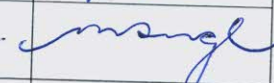
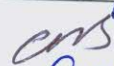


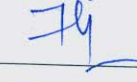


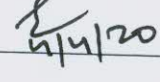


Chief Executive Officer

Assam State Disaster Management Authority

SPECIAL STATE EXECUTIVE COMMITTEE MEETING OF ASDMA ON COVID-19 HELD IN CHIEF SECRETARY'S CONFERENCE HALL ON

04-04-2020

Attendance sheet

Sl. No.	NAME	DESIGNATION	ORGANIZATION	CONTACT NO	SIGNATURE
1	Kumar Sanjay Krishna	Chief Secretary, Assam			
2	Jishnu Barua	AES			
3	M. Singh	Addl CS			
4	G.P. G/L	ADGP			
5	S. Abhensi.	Addl. CS			
6	Rajesh Prasad	Pr Secy.	Agri + vetry.		
7	DR J B EKKA	Principal Secy	LAWD, PARL		
8	Arumugavel	CS	HEW		
9	M.S. Maniraman	CS, CRD	HEP, Rev & DM ASDMA		
10	Sanjay lohng	PS to CM			
11					4/4/20
12	A chandhroy	XIPR			
13	Biswajit Pegu	DC Kanyup (Metro)			
14	Pamoni Chandra Varsh	BPC.	ASDMA		